

# New Member Procedure

## Rotary Club of Las Vegas, New Mexico

1. Submit name of prospective Rotary member to board of directors using “Membership Proposal Form.” You should propose the name before telling the prospective member you are submitting their name for potential membership.
2. The board of directors will vote on the name and notify you after the next board meeting.
3. After approval by the board, give the prospective member a copy of the club brochure and the *Rotary Basics* pamphlet and discuss the opportunities and responsibilities of Rotary membership.
4. Invite the proposed member to attend two successive regular Rotary meetings at which he or she will be introduced to the club.
5. If the prospective member is interested in membership in Rotary, ask him or her to complete the “Statement to Be Signed by Proposed Member” form. This statement authorizes the club to submit the candidate’s name to the club for proposed membership.
6. The proposed member’s name will be published in the club newsletter. After seven days following the publication of the name and attendance at two successive weekly meetings (see item #4), that person, upon payment of the admission fee and dues, is a new member of the Rotary Club of Las Vegas and will receive a Rotary pin and membership packet.
7. The new Rotary member will then be assigned to an Avenue of Service committee and invited to attend a new member orientation.

Membership Proposal Form



Rotary Club of Las Vegas, NM

I propose for membership:

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Name of Prospective Member

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Occupation / Proposed Classification

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Company / Organization / Business Name

Activities which would enhance consideration as a Rotarian:

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Date

Proposer’s Signature